

**Admission notice**  
**to the Second Cycle Degree Programme**  
**in Law, Economics and Governance**

**A.Y. 2025/2026**

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*Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.*

*Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.*

*Information regarding the processing of personal data is available at [www.unibo.it/PrivacyBandiCds](http://www.unibo.it/PrivacyBandiCds).*

## 1. HOW TO ACCESS THE PROGRAMME

Access to the Second Cycle Degree Programme in Law, Economics and Governance is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol in the Programme if you meet the requirements set out in this notice and if you receive a positive assessment by an Admission Committee.

The requirements and documentation submitted during the application phase will be assessed by the Admission Committee.

## 2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the Programme because their score did not reach the threshold of 60/100 may not participate in subsequent intakes.

### 2.1 Deadlines - Intake 1 for Italian citizens, EU citizens, non-EU citizens with EU equivalent status and non-EU citizens

#### Opening of applications *(Section 5)*

February 20, 2025

#### Closing date for applications *(Section 5)*

April 14, 2025 (by 1:00 PM)

#### Publication of the results *(Section 6)*

From May 13, 2025

#### Matriculation (also in the case of changing Programme or university) *(Section 7)*

From July 24, 2025 to November 20, 2025

A late enrollment fee is required if you enroll between September 26, 2025 and November 20, 2025

### 2.2 Deadlines – Intake 2 for Italian citizens, EU citizens, non-EU citizens with EU equivalent status and non-EU citizens

#### Opening of applications *(Section 5)*

May 14, 2025

**Closing date for applications** (*Section 5*)

June 19, 2025 (by 1:00 PM)

**Publication of the results** (*Section 6*)

From July 15, 2025

**Matriculation (also in the case of changing Programme or university)** (*Section 7*)

From July 24, 2025 to November 20, 2025

A late enrollment fee is required if you enroll between September 26, 2025 and November 20, 2025

**2.3 Deadlines – Intake 3 for Italian citizens, EU citizens and non-EU citizens with EU equivalent status**

**Opening of applications** (*Section 5*)

August 19, 2025

**Closing date for applications** (*Section 5*)

September 4, 2025 (by 1:00 PM)

**Publication of the results** (*Section 6*)

From September 12, 2025

**Matriculation (also in the case of changing Programme or university)** (*Section 7*)

From July 24, 2025 to November 20, 2025

A late enrollment fee is required if you enroll between September 26, 2025 and November 20, 2025

## 3. RECIPIENTS OF THIS NOTICE

### 3.1 Recipients


This notice is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme, also in the event of changing Programme or university or waiving a Programme.

### 3.2 Information for graduating students


You can apply, and possibly register for the Programme, even if you have not yet obtained your first cycle degree (see Section 4.1).

The degree must in any case be obtained by 31/12/2025; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the Programme, check Section 7.1 on how to activate your career.

### 3.3 Information for international students

 Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with an equivalent qualification**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol **.

Check which case you fall into at [www.unibo.it/whoareinternationalstudents](http://www.unibo.it/whoareinternationalstudents)

Should you have any questions, please contact the **International Desk**:  
[www.unibo.it/contactsforinternationalstudents](http://www.unibo.it/contactsforinternationalstudents)


## 4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Law, Economics and Governance, you must possess:

1. the required academic qualification (Section 4.1);

2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal preparation, verified according to the criteria laid down by the Programme (Section 4.4).

## 4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree  
or
- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply, and possibly register for the Programme, even if you have not yet obtained your first cycle degree (see Section 3.2).

### 4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the Programme.

## 4.2 Curricular requirements

To be admitted to the Second Cycle Degree Programme in Law, Economics and Governance, applicants must:

- hold a first-cycle degree or three-year university diploma, or any other degree obtained abroad that is recognised as suitable, in one of the following categories:

### **Pursuant to Italian Ministerial Decree 270:**

- L-14 Legal services

- L-16 Administration
- L-18 Business administration
- L-33 Economics
- L-36 Political science and international relations
- L-37 Peace studies
- L-41 Statistics
- LMG/01 Law

**Pursuant to Italian Min. Decree 509/99:**

- 2 Legal services
- 15 Political science and international relations
- 17 Economics and management
- 19 Public Administration
- 28 Economics
- 31 Law
- 35 Social sciences for co-operation, development and peace
- 22/S Law
- 102/S Theory and techniques of legal texts

**Previous four-year degree Programme system:**

- Economics and trade
- Environmental economics
- Business economics
- Economics of financial institutions and markets
- Economics and finance
- Industrial economics
- Business economics and legislation
- Economics and service management
- Administration sciences
- Political science
- Law



- alternatively, having a degree from a class different from those indicated and having acquired at least 42 ECTS in the following subject groups:

IUS/01 (Private law)

IUS/02 (Comparative private law)

IUS/03 (Agrarian law)

IUS/04 (Commercial law)

IUS/05 (Economic law)

IUS/06 (Maritime law)

IUS/07 (Labor law)

IUS/08 (Constitutional law)

IUS/09 (Institutions of public law)

IUS/10 (Administrative law)

IUS/12 (Tax law)

IUS/13 (International law)

IUS/14 (European Union law)

IUS/15 (Civil procedural law)

IUS/16 (Criminal procedural law)

IUS/17 (Criminal law)

IUS/20 (Philosophy of law)

IUS/21 (Comparative public law)

SECS-P/01 (Political economy)

SECS-P/02 (Economic policy)

SECS-P/03 (Public finance)

SECS-P/05 (Econometrics)

SECS-P/06 (Applied economics)

SECS-P/07 (Business economics)

SECS-P/08 (Economics and business management)

SECS-P/09 (Corporate finance)

SECS-P/10 (Business organization)

SECS-P/11 (Economics of financial intermediaries)

SECS-S/01 (Statistics)

SECS-S/03 (Economic statistics)

SECS-S/05 (Social statistics)

SECS-S/06 (Mathematical methods of economics and actuarial and financial sciences)

SPS/09 (Sociology of economic processes and labor)

SPS/12 (Sociology of law, deviance, and social change)

Applicable ECTS are only those from First Cycle Degree Programmes, Second Cycle Degree Programmes, Professional Master's Programmes, lapsed or waived academic careers.

For candidates holding a degree obtained abroad, the Admission Committee will assess the consistency of the previous educational career with the Programme.

#### 4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the Programme.

### 4.3 Language requirements

Language skills are required to **at least CEFR level B2**.

#### 4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase**, either through:

- ▶ submission of a suitable certificate from the following: TOEFL, IELTS, CAMBRIDGE English Language Assessment, Trinity College London, with a score corresponding to at least B2. International certifications issued no more than three years before the application deadline are accepted, regardless of the official duration of the certification set by the Certifying Entity.
- ▶ Submission of valid B2-level English certification issued by a university language center, which must have been issued no more than three years before the application deadline.

- ▶ Possession of a Bachelor's or Master's Degree entirely taught in English.
- ▶ Passing an English language exam at the B2 level during university studies. The level must be explicitly indicated either in the exam title or in the syllabus (please provide the source), or in a declaration issued by the course instructor.
- ▶ Native speaker condition, meaning being an Italian citizen or a foreigner who, due to family background or linguistic experience, is able to speak English fluently.
- ▶ Passing the OOPT (Oxford Online Placement Test) at Unibo with a total score of at least B2.

#### **4.4 Adequate personal preparation**

Admission to the Second Cycle Degree Programme is in any case subject not only to possession of the curricular requirements indicated above, but also to verification of adequate personal preparation, carried out by an Admission Committee, on the knowledge at the university level of basic concepts and tools in the fields of economics, statistics, business disciplines, and law. This will be done through the evaluation of academic qualifications, the educational curriculum, and their alignment with the educational objectives of the Programme.

An Admission Committee will examine the documentation submitted during the application process. The following will be evaluated:

1. Academic merit (the quality of the courses followed, and the grades achieved)
2. Relevance of the candidate's academic background to the Programme's educational objectives
3. Curriculum vitae. The following will be evaluated:
  - Additional academic qualifications beyond the degree required for admission (maximum 2)
  - International exchange experiences, such as Erasmus and Overseas programmes (maximum 2)
  - Internships relevant to the educational objectives of LEGo (maximum 3)
  - Work experiences relevant to the educational objectives of LEGo (maximum 3)
  - Training courses relevant to the educational objectives of LEGo (maximum 3)

- Publications relevant to the educational objectives of LEGo (maximum 3)
- Reference letters (maximum 1)
- English language certifications above B2 level
- Certifications in other languages at B2 level or higher
- IT certifications (maximum 3)

#### 4.4.a. How the adequacy of personal preparation is verified


If you score lower than 60/100, your preparation will not be considered adequate, and you will not be able to register for the Programme.

## 5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply following the steps below.

### 1. Log on to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it))

*If you are accessing for the first time*, choose '**Register**' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).



 *If you reside abroad and do not have an identity document issued in Italy* you may log on with the University username and password, which can be obtained by going to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and clicking on "**Register**" and then "**International students registration**".

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the Programme named "Master's Programme in Law, Economics and Governance".

### 3. Upload the following documents in PDF:

- ▶ **Compulsory documents (only for those who obtained their degree at the University of Bologna):**
  - ▶ Proof of B2 level of knowledge of the English language

- ▶ Curriculum vitae in English. It is highly recommended to submit the CV in the downloadable format (LEGo CV form) available at the following link: <https://corsi.unibo.it/2cycle/LawEconomicsGovernance/how-to-enrol>
- ▶ **Compulsory documents (only for those who obtained their degree at a university other than the University of Bologna):**
  - ▶ front and back copy of a valid identity document.
 

 *If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;*
  - ▶ *if the qualification is obtained in Italy:* self-certification of the first-level academic qualification with a list of examinations taken.  
If you have not yet obtained the qualification, upload the list of exams taken;
  - ▶  *if the qualification is obtained abroad:* a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).
  - ▶ Proof of B2 level of knowledge of the English language
  - ▶ Curriculum vitae in English. It is highly recommended to submit the CV in the downloadable format (LEGo CV form) available at the following link: <https://corsi.unibo.it/2cycle/LawEconomicsGovernance/how-to-enrol>
- ▶ **Optional documents**
  - Reference letter (maximum 1)
  - Motivation letter
  - A copy of a valid residence permit, if already held.

**The Committee will only assess documents uploaded through the Studenti Online application ([www.studenti.unibo.it](http://www.studenti.unibo.it)). Any mandatory documents that are missing or only**

partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



**If you are a non-EU citizen and reside abroad**, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree Programme, you will have to:

- ▶ **pre-enrol on Universitaly** and request an **entrance visa** for study purposes;

## 6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE OUTCOME

### 6.1 Admission Committee

The Admission Committee will check if the candidates meet the requirements for admission and their personal competencies and skills.

The Committee members, appointed by the Council of the Department of Sociology and Economics Law, are: Prof. Maria Rita Tagliaventi (President); Prof. Massimiliano Musi (Member); Prof. Matteo Alvisi (Secretary).

Additionally, all faculty members of the Department of Sociology and Economics Law serve as substitute members.

### 6.2 Criteria for testing the adequacy of personal preparation

The Committee will examine the documentation submitted during the application process.

The following will be evaluated:

1. Academic merit (the quality of the courses followed, and the grades obtained): up to 55 points
2. Relevance of the candidate's academic background to the Programme's educational objectives: up to 30 points
3. Curriculum vitae: up to 15 points

### 6.3 Outcome of the checks

The outcome of your application will be published on Students Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The outcome will be either

- ▶ **"application verified"**: in this case you can register for the Programme;
- ▶ **"not admitted to the selection"**: in this case you cannot register for the Programme. If you are not admitted in a round of evaluation because your score did not reach the 60/100 threshold, you cannot reapply in a subsequent evaluation round.

## 7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

### 7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** ([www.studenti.unibo.it](http://www.studenti.unibo.it)) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select "Matriculation"**, then select **"Single Cycle Degree Programme"**, and then the degree Programme **"Master's degree Programme in Law, Economics and Governance"** and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to

registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.

3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).
4. After you have made your matriculation payment, check under Matriculation on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) what you need to do for the purposes of **identification** and **career activation**.

### 7.1.a. University identification and career activation

#### *Identification*

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

#### *Career activation*

Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).


After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculating,*** you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) for any further steps required.



- ▶  If you are a **non-EU citizen but hold a qualification equivalent to one obtained in Italy**, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree Programme.
- ▶ **If you have a foreign qualification**, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application ([www.studenti.unibo.it](http://www.studenti.unibo.it)) by clicking on "Call for applications" and then "Matriculation for A.Y. 25\_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

- ▶ **If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad**: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select "Matriculation A.Y. 25\_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at [www.unibo.it/StudentiInternazionaliChiSono](http://www.unibo.it/StudentiInternazionaliChiSono), what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an

equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

- ▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at [www.unibo.it/IscrizioneLaureaMagistraleNonUE](http://www.unibo.it/IscrizioneLaureaMagistraleNonUE). Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), select “Matriculation A.Y. 25\_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

**Warning:** if you have a foreign qualification, admission to the Programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the documentation produced. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

### 7.1.b. Shortening a degree Programme (for those with completed university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

## 7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree Programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two Programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different Programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one Programme and are subsequently admitted to another, but do not wish to maintain enrolment in both Programmes, do not enrol simultaneously; instead:

- if both Programmes are at the University of Bologna: apply for a Programme transfer;
- if the first Programme is at another university: apply for a university transfer.

Alternatively, you can waive your current Programme and proceed with a new matriculation (Section 4).



#### **Please note!**

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.university.it/studenti-stranieri>.

## 8. FEES AND BENEFITS

### 8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at [www.unibo.it/Tasse](http://www.unibo.it/Tasse).

The fee to be paid to enrol for a degree Programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the Programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page [www.unibo.it/Tasse](http://www.unibo.it/Tasse). If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree Programme.

Submission of an ISEE certificate is independent of Programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



#### **Please note!**

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



#### **Please note!**

Submitting financial documentation for tuition fee exemptions, following the instructions on [www.unibo.it/Tasse](http://www.unibo.it/Tasse), is very simple and worthwhile even if you have not yet decided whether to enrol in a Programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

## 8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website ([www.er-go.it](http://www.er-go.it)) every year.

**The application for ER.GO grants is independent of the degree Programme application and enrolment procedures.**

### Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a Programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

## 8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing Programme, if you are already enrolled in a Programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on [www.er-go.it](http://www.er-go.it) because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants.**

### Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the Programme to which you are admitted following the recognition of your credits, and only those that are recognised on the Programme you are enrolled in are considered valid.

## 8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under [www.unibo.it/AgevolazioniEconomiche](http://www.unibo.it/AgevolazioniEconomiche).

For each grant, please carefully read the instructions on how and when to apply. Remember that deadlines are always peremptory and no exceptions are ever allowed.

## 9. WHO TO CONTACT

### *For questions concerning admission requirements:*

Contact the **Degree Programme Coordinator** (the email address can be found on the Contact page of the Degree Programme website).

### *Information about the admission procedures*

#### **Student Administration Office of Economics, Management and Statistics**

To contact the Student Administration Office, go to [www.unibo.it/SegreteriaStudenti](http://www.unibo.it/SegreteriaStudenti)

### *IT information*

*(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)*

#### **Studenti Online Help Desk**

Telephone +39 051 20 80 301

Email [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

### *Matriculation information for international students and students with foreign degrees*

#### **ONLY FOR DEGREE PROGRAMMES BASED IN BOLOGNA**

#### **International Student Administration Office, Bologna**

To contact the Student Administration Office, go to [www.unibo.it/SegreteriaStudenti](http://www.unibo.it/SegreteriaStudenti)

### *Other information for international students or students with foreign qualifications*

*(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)*

#### **ONLY FOR DEGREE PROGRAMMES BASED IN BOLOGNA**

#### **International desk (Bologna)**

E-mail [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

To contact the International Desk, go to [www.unibo.it/ContattiStudentiInternazionali](http://www.unibo.it/ContattiStudentiInternazionali)

### ***Information for applicants with disabilities or SLD***

#### **Service for students with disabilities and SLD**

E-mail [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it)

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

### ***Information on fees and grants***

#### **Student Tuition Fees Office**

E-mail [ases.contribuzionistudentesche@unibo.it](mailto:ases.contribuzionistudentesche@unibo.it)

You can contact the office at [www.unibo.it/Tasse](http://www.unibo.it/Tasse)

### ***Offices are closed on***

- Wednesday, 01 January 2025;
- Monday, 06 January 2025;
- Monday, 21 April 2025;
- Friday, 25 April 2025;
- Thursday, 01 May 2025;
- Monday, 02 June 2025;
- from Monday, 11 August to Friday, 15 August 2025;
- Monday, 08 December 2025;

Any further extraordinary closures will be published on the University Portal ([www.unibo.it](http://www.unibo.it)).